

**West Central Area Schools Public Schools**  
**E-Learning Day**  
**Frequently Asked Questions**

**What is an “E-Learning Day”?**

An E-Learning day is used in place of a school day that has been cancelled due to inclement weather. An E-Learning day means that students will complete learning activities and assignments provided by the teacher at home. Students will receive learning activities and assignments for each subject that would have originally taken place during a regular school day.

**Why is the West Central Area Schools District preparing for the use of an “E-Learning Day”?**

With the resources available, and if prepared for carefully, we can mitigate the disruptiveness our winter weather can have on student learning. The viability and continuation of this type of flexible learning option as an alternative to a snow day will be reviewed to make sure it is accomplishing our goals.

**How will we be notified that a “snow day” is an “E-Learning Day”?**

Students, parents and staff will be notified through the District’s School Messenger System (Instant Alert) that is already being utilized. In the message it will be clearly stated and written that it will be an E-Learning Day. If you are not on this system, please contact the appropriate office to be added to the School Messenger System:

Elementary School Offices: North (218) 685-7500, South (320) 965-7600

Secondary School Office: (320) 528-7400.

**What about two hour late starts and when school closes early? Will those days also be an “E-Learning Day”?**

No. In the event of late starts or early dismissals for inclement weather, E-Learning days will not be utilized.

**What about preschoolers and an “E-Learning Day”?**

There will be no expectations for preschoolers to complete activities on an E-Learning day.

**What happens if a student does not complete the “E-Learning Day” assignments?**

Students will be given two days after the E-Learning Day to complete and turn in assignments. Teachers will post the due date so students and parents are clear about when assignments are due. If a student does not complete the assignments by the due date, they will be counted absent for the inclement weather day and lose points on the assignment according to the teacher’s classroom procedures. Students/parents should contact the classroom teacher to communicate extenuating circumstances that prohibit your child from completing the assignment satisfactorily.

**What if a student does not have access to a computer and/or internet to access the lesson or complete activities?**

The student can obtain the assignment in a hard copy or electronic version before or on the next regular school day. Either way, students will have two days to complete the required learning activities and assignments.

**What if a student is on a prearranged absence?**

The student would be expected to make up the learning activities and assignments just as if it were any other absence from school.

**How is a student expected to complete the activities if they go to daycare when there is an “E-Learning Day”?**

Students will have an at-home folder with learning activities for them to complete. A student could take the folder with them to daycare on an inclement weather day to work on assignments. Students have two days to complete assignments so if it is not possible to do the work at a daycare, it can be completed another time.

**Will the school buildings be closed on an “E-Learning Day” to students as it is on a regular snow day?**

Yes. The school district buildings will be closed to students and activities on an “E-Learning Day”.

**Will staff be accessible during an “E-Learning Day”? And if so, how?**

Yes. School staff will be available by email between the hours of 8:30 a.m. and 3:00 p.m. on an E-Learning Day. School personnel emails can be found on our school website at: <http://isd2342.org>. Staff will respond to emails in a timely manner. If a student/parent cannot contact a teacher due to lack of internet connectivity, they have two days to complete all assignments given on an inclement weather day.

**What if there is only one computer in the house but multiple students?**

Students may need to share resources in the home or other locations. Some students may want to work on offline options while others complete online assignments.

**May a student access the assignments or complete the online assignments from their Smartphone?**

Google Classroom can be accessed from a variety of tablets, Smartphones, laptop and desktop computers. The assignments may use a variety of websites and applications that may or may not work from a variety of devices including Smartphones.

**Will make-up dates still be used on the district calendar?**

Yes – A sequence will be established indicating whether missed days will be made up in the traditional way or through an E-Learning day. The maximum number of E-Learning days that can be used within one school year is 5.

**What should a parent do if a child is ill?**

Contact the child’s school by 10:00 AM to report the illness. If contact is by phone, it is likely that a message will need to be left.

**Other questions?**

If there are other questions, please don’t hesitate to ask and we can add them to the frequently asked questions list.