

MINUTES
SCHOOL BOARD, DISTRICT #2342
WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER
February 19, 2020

Meeting called to order at 6:30 pm by Nessman. Members present per roll call: Ulrich, Sabolik, Christenson, Grosz, Nessman, and Strunk. Members Absent: Beuckens. Administration present: Hogie, Powers, Moerke, Prash, Foslien, and Amundson. Administration Absent: Knutson and McNamara

Visitors: Chris Ray, John Kreft, Natalie Schoenbauer, and Nicole Hanson

Public Comment: None

Motion by Christenson, seconded by Grosz to recognize that Ms. Beuckens arrived at 6:45. MCU

Motion by Ulrich, seconded by Strunk to adopt the agenda as written. MCU

Motion by Ulrich, seconded by Grosz, to approve the minutes of the regular school board meeting held on January 15, 2019. MCU

Motion by Sabolik, seconded by Strunk, to approve the payment of claims in the amount of \$600,001.69. MCU

Technology Coordinator: (Kevin McNamara) – Mr. McNamara reported on E-Rate: Category 1 - bid window is not closed and we are evaluating the two proposals and Category 2 - We have posted a form 470 requesting bids for additional wireless access points and network switches, bids will be accepted for 28 days. A student device replacement plan for grades 5-12 has been determined: Students 5-12 will be 1:1 with Chromebooks, Students grades 5-8 will be issued 11.6" screen Chromebooks and students 9-12 will be 14" screen Chromebooks. New Chromebooks will be purchased annually for grades 5 & 6. Chromebooks will travel with the students on a 4 year rotation for grades 5-8 and 9-12. Our new Aruba wireless access points have been installed at North Elementary. They are still outperforming the existing Cisco access points. After evaluating performance at North we are planning to purchase enough access points through erate to place one in every classroom. State and National Testing begins the first week of March with WIDA Access Testing, ACT on April 7th, and MCA Testing for Grades 3-8, 10 & 11 April 13th - May 8th.

Community Education: (Naomi Moerke) – Ms. Moerke reported on upcoming classes: Prairie Fire Theatre Camp presents Peter Pan, Babysitting course in April, STEAM classes at both North & South Elementary, Art with Erika, South Basketball Camp, First Aid/CPR and Storytelling with Video. Numbers remain the same for Wrap Around and before and after school care. Discussion on charging a daily rate vs a weekly contracted rate are ongoing. Preschool screenings are being offered through Midwest Special Education Coop instead of Horizon Public Health. We will send out appointment times and dates to children that are on the census list. South will be March 27th and North will be April from 8 am - 3:30 pm. Kindergarten Round-Up for South is February 25th and North Elementary is February 27th from 5:30 pm to 6:30 pm. Preschool registration will open on May 4th with an early bird registration on April 20th at Gearing up for Kindergarten. Gearing up for Kindergarten will be on April 20th and the remainder of Play and Learn March 17th, April 21st, and May 19 at both elementary buildings. Summer brochure is in the works and look for it sometime in April. The next AARP class is April 14th in Hoffman.

Activities Director: (Jacob Foslien) – Mr. Foslien reported that One Act Play won Subsection 21 and took 3rd in the section competition. Wrestling won their first two playoff matches, but lost in the section final. Team portion is done and the individual tourney is scheduled for February 22 at Wadena. Girls Basketball seeding will take place on February 19th, we are looking to be a 1 seed with a home playoff game on February 27th. Boys Basketball seeding will take place on February 29th and we have pretty much locked in the 1 seed with home playoff on March 5th. All spring coaching positions are filled except JV Baseball. Excel winners are Brooke Anderson and Klye Schill and AAA winners are Ireland Winter and Jack VanKempen. Corporate partners will be recognized at the February 28th game. We are moving the band concert from March 9th to March 17th due to conflicting dates with Boys Basketball playoffs.

Buildings & Grounds Director: (Pete Amundson) - Mr. Amundson reported Freezer roof top unit replaced at Secondary School. We are exploring an option of remodeling part of the Media Center to provide another classroom. Upon discussion with the State Fire Marshall we strongly advised that an architect be used. External inspections of our boilers done by the inspector found a couple of minor repairs needed one heating season is over. Heat pumps are not working to 100% satisfaction. I have been working with the contractors to get these

issues taken care of. Most issues are with the equipment and should be covered under warranty. Many of our doors and related hardware are showing their age and need repaired or replaced. Working on repairs and ordering parts as necessary. Exploring adding some handrails for the aisles on our gym bleachers.

Elementary School Principal: (Natalie Prasch) – Ms. Prasch reported that Kevin Lovegreen, a Minnesota Author, talked to all elementary students about becoming an author. He writes books based on his time spent in the great outdoors. Every student received an autographed book of his/her choice. Students in Kindergarten Connection through 4th grade attended a play based on the Magic School Bus in Fergus Falls. We would like to thank the PTO's at both schools for sponsoring this fun trip. We have conferences on Tuesday and Thursday this week. We are now implementing our tenured staff evaluation process. All staff have already completed Professional Learning Community goals, personal goal setting and peer observations. We have Kindergarten Round-Up scheduled for Tuesday Feb. 25th at South and Thursday Feb. 27th at North.

Secondary School Principal: (Ms. Knutson) - Ms. Knutson reported they are preparing to complete class registrations in early March. Ms. Knutson would like to post as soon as possible for a Math 1 FTE position and Special Education Teacher 1 FTE for next year. Currently staff update - we are still short in Special Education. we offered the position to an individual who after consideration declined our offer due to the pay cut they would have taken. Please approve Tracy Frykman as a 5th grade long-term sub for Hannah Vazquez.

Business Manager: (Diane Powers) - Ms. Powers reported that we have received a reimbursement check for \$52,674.48 from Midwest Special Education Coop because any amount higher than the recommended fund balance of the Coop is to be refunded back to the member districts. The amendment window will be opening soon for our Title, II, And IV grants. The period will run from March 1 to April 30. The Region 1 conference in Fargo is on February 13-14 with Ali, Devin and I attending.

Superintendent: (Dale Hogie) - Mr. Hogie reported that the girls' basketball team is the top ranked team in the sub-section. Provided they continue to play well, it is likely they will continue in sub-section tournament play on Wednesday, March 4th. Board meetings cannot be held on Tuesday, March 3rd due to the Presidential Primary. With boys subsection games on March 9 and 1 if they play well. March 11th would be another option to reschedule the board meeting. The district is in need another Math instructor to teach a variety of math courses. WCA is hosting Section Speech completion for this year and next year. Most classrooms, commons, theater and gym will be used. The speech meet was scheduled for March 27 which conflicts with other regional competitions, and our section has been unable to secure an adequate number of trained judges. We are proposing changing the date to March 30. This would mean changing March 27th to an instructional day and March 30th would be a staff development day. Mr. Hogie and Ms Moerke discussed fees for our summer program. Fees were not changed for 2019 and we are proposing an increase for 2020. The proposal is included in the February 19th agenda. Mr. Hogie met with Brian Berg and Tony Wolf and WCA elementary staff representatives on Feb. 10th. They provided potential facility layout and examples of classrooms and other areas. They discussed instructional and service areas with the staff and answered questions. ZBA will update drawings and recalculate the square footage of the drawings. The calendar committee representatives met to discuss the FY21 calendar options. For FY21 our start date is September 8th and graduation will be pushed back to June 4th. Memorial Day in 2021 is May 31st. Mr. Hogie has asked for staff representatives to assist in drafting an e-learning plan to be implemented beginning in FY21. Ms. Prasch, Ms. Moerke, Ms. Knutson, Mr. Foslien, Mr. Wood and Ms. Mau met with me to discuss the mental health concerns of our students. A presentation will be presented at the March committee meeting. The Building and Grounds committee met and discussed possible media center renovation to create another classroom. Photography darkroom option for art room. We are looking at possible handrails for gym seating at secondary school. Gerald Puchalski from the City of Barrett stopped in to talk Barrett utilities with the potential elementary site in Barrett.

New Business:

Motion by Ulrich, seconded by Strunk to approve the 2021 FFA trip to Africa. MCU

Motion by Beuckens, seconded by Sabolik to approve the WBWF Annual Report. MCU

Motion by Ulrich, seconded by Strunk to approve the support and submission of the Change Makers Grant. MCU

Motion by Sabolik, seconded by Grosz to approve the resolution accepting gifts. Roll Call vote 7-0.

Motion by Beuckens, seconded by Ulrich to approve amended Pay Equity Codes. MCU

Motion by Ulrich, seconded Christenson to approve Austin Hanson's lane change request from BA30 to MA. MCU

Motion by Christenson, seconded by Christenson to approve the date change from March 4 to March 11th for the committee meeting. MCU

Motion by Christenson, seconded by Ulrich to approve the unpaid leave of absence request for Joan Sykora for up to four days during the month of March. MCU

Motion by Grosz, seconded by Ulrich to approve Austin Hanson as Head Track Coach. MCU

Motion by Sabolik, seconded by Becuckens to approve advertisement for 1 FTE Math position, to begin with, the 2020-2021 school year. MCU

Motion by Strunk, seconded by Christenson to approve Tracy Frykman as 5th-grade long-term substitute for Hannah Vazquez. MCU

Motion by Ulrich, seconded by Christenson to close the meeting to complete the formative evaluation of the Superintendent at 7:15 pm. MCU

Motion by Ulrich, seconded by Christenson to open the meeting at 7:52 pm. MCU

Ms. Nessman, school board chairman, commented that the following goal areas were evaluated for Superintendent Hogie's Mid-Year Evaluation:

Goal 1 - Develop and implement a plan to address the school district's overall building needs. Superintendent Hogie has made a strong effort to visit and get to know each campus and prioritize their needs. The board feels progress has been made towards developing a plan to address the school district's overall building needs.

Goal 2 - Develop and implement a plan to strengthen communication with the community. Superintendent Hogie has made an effort to and implemented a plan to get to know the communities around the district. He has interactions at community presentations and has developed a rapport with many community groups.

Goal 3 - Develop and implement a plan to strengthen communication with school district staff. Mr. Hogie has scheduled staff meetings, sends all-staff communications and engages staff in effective discussions. Mr. Hogie has shown a conscious effort to increase communication with all staff.

Goal 4 - Maintain a school district budget and financial position that provides short-term and long-term stability and maintains budget reserve. Mr. Hogie works well with the District's Finance Manager and has begun work to utilize the school board finance committee. In Mr. Hogie's short tenure with WCA, he has displayed a conscious effort to base decisions on what the current budget will allow.

Motion by Strunk, seconded by Christenson, to adjourn. MCU

Sara Strunk – Clerk