West Central Area Schools
E-Learning Day Plan & Expectations
2023-2024 School Year

What is an E-Learning Day & Why E-Learning?

An E-Learning Day allows students to continue their learning through educational engagement provided by the teacher for completion of work outside of the traditional classroom. An E-Learning Day also provides a positive opportunity to approach learning in a different setting when Minnesota weather dictates the closing of school. As part of the E-learning process, students will be given the necessary resources for each class/subject in order to successfully complete their E-learning. Lessons created by teachers through E-learning will expand and/or build upon learning that has already happened in the classroom. The E-Learning Day is intended to do a number of things to help prepare students for their future, including but not limited to:

● Current and future careers create opportunities where workers need to learn the self-discipline to complete the required work from home or a remote location.
● Students who are planning to attend college will most likely need to complete an online course during their time.
● E-Learning Days will help students begin to understand the value and experience of digital learning.
● Working in an online environment is expected to be a way of the 21st Century. We are hoping to work with students and help them gain skills to be successful in this world.

Purpose of the E-Learning Day:

● To continue providing meaningful learning with alternative options for all students on inclement weather days.
● Allow our students the opportunity to practice the kind of online or alternate learning that is increasingly part of both college and the workplace.
● School Districts must notify parents and students at least two hours prior to the normal school start time that students need to follow the E-Learning Day plan for that day. A two-hour late start may transition to an E-Learning Day.
● School administration, teachers, and other staff will continually work with families to ensure equitable access. Students without sufficient access to the Internet, hardware or software in their homes will complete paper/pencil activities.

Expectations for the E-Learning Day:

● E-Learning occurs when the district needs to cancel in person learning for weather related reasons or other short term emergencies.
● When plans have been made in advance for an E-Learning day, i-Pads will be sent home with grade K-1 students, and Chromebooks will be sent home with grade 2-4 students.
● K-4 teachers will provide instruction starting at 8:30 and will be available online until 3:15.

- Expectations for grades 5-12:
  - Be prepared - be out of bed, dressed, and ready for school
  - Have materials on hand to complete work - charged Chromebook, etc.
  - Login to Google Classroom 5 minutes before the start of the first class period
  - Check each Google Classroom and complete the assignments for the day
- Teachers for grades 5-12 will provide instruction through synchronous instruction. Students will be responsible to join classes at the scheduled times listed below.
- Lessons will be online or will be provided in paper/pencil format. Lessons will be specific to grade level. Teachers will avoid giving busy-work or "additional" work just to fill the day.
- Teachers are responsible for taking student attendance throughout the day and through completion of assigned student work. Attendance taking may consist of monitoring online discussions, submission of traditional school work or online assessments, etc., and/or parent verification of student participation.
- The school district will notify parents and students of the E-Learning Day plan at the beginning of the school year.
- Teachers are expected to be available electronically via Google Classroom and/or e-mail during the E-Learning Day. Teachers need to be available to their students from 8:30 am to 3:15 pm on E-Learning Days.
- Students with an Individualized Education Plan will follow lessons provided by their classroom teachers and/or lessons modified by their caseworkers online or otherwise (hard copies, projects, reading, etc...).
- Accommodations for students without access to the internet will be addressed on an individual basis early in the school year. In most cases there will be a set "standard" for what is expected for those days, if without internet access. For a scheduled E-Learning Day, students will be sent with materials necessary to fulfill expectations.

E-Learning Day Schedule

Kindergarten-4th Grade

Reading	9:00
Math	10:30
Lunch	12:00
Available Online	12:45-3:15

5th Grade

Core 1	8:30-9:10
Core 2	9:15-9:55
Core 3	10:00-10:40
PE	10:40-10:55
Choir	10:55-11:10
Available Online	1:00-3:15

6th Grade

Core 1	8:30-9:10
Core 2	9:15-9:55
Core 3	10:00-10:40
PE	10:55-11:10
Choir	10:40-10:55
Available Online	1:00-3:15

7th-12th E-Learning Schedule

1st Hour	8:30-8:58
2nd Hour	9:02-9:30
3rd Hour	9:34-10:02
4th Hour	10:06-10:34
5th Hour	10:38-11:06
6th Hour	11:10-11:38
7th Hour	11:42-12:10
Lunch 12:15	
Available Online	1:00-3:15