

**MINUTES**  
**SCHOOL BOARD, DISTRICT #2342**  
**WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER**  
**July 24, 2017**

Meeting called to order at 6:30 pm by Beuckens. Members present: Beuckens, Sabolik, Christenson, Biss, Nessman and Meidl. Members Absent: Ulrich. Administration present: Schmidt, Vincent, Powers, Moore, Foslien, Nibbe and McNamara. Administration Absent: Prasch.

Visitors: CA Ray

Motion by Nessman, seconded by Biss, to adopt the agenda as presented. MCU

Motion by Sabolik, seconded by Christenson, to approve the minutes of the regular school board meeting held on June 19, 2017. MCU

Motion by Meidl, seconded by Nessman, to approve the payment of claims in the amount of \$638,975.21. MCU

Administrative reports were given as follows:

Tech Coordinator (Kevin McNamara) – Working on summer projects. Lighting projects done. Media Center is put back together. Computer lab is now in Media Center. Working on student devices. Working on web-site – hope to have it live by end of the week.

Community Education: (Jon Moore) – Summer Rec camps. Football – 68 kids; Wrestling – 32 kids; Volleyball – 52 kids. Enrollment numbers for preschool: 18. Little Knights: 13. 4 yr olds: 33. 3 yr olds: 26

Activities Director: (Jacob Foslien) – Working on settling in the office. Working with coaches. Heartland Orthopaedics was here and met with me. August 8<sup>th</sup> will be the All Sports Meeting. August 14<sup>th</sup> fall practices start.

Buildings & Grounds Director: (Wade Nibbe) – Press box bids are in. South playground – thanked all of those who helped. Secured entrance update – North and South on schedule.

Elementary School Principal: (Natalie Prasch) – vacation.

Secondary School Principal: (Claire Vincent) – working with M-State on programs. Staff development. Some tours to new possible families.

Business Manager: (Diane Powers): Work Comp audit next week. Title I and II awards are final. Both are less than last year due to federal cuts. Audit in September.

Superintendent: (Barry Schmidt) Written & Oral.

1. Working on LTFM for a 10-yr plan. Company coming in sometime first weeks in August

Motion by Nessman, seconded by Biss, to approve the following general consent items (MCU):

- 1) Accept the following resignation effective June 30, 2017:
  - a. Tim Buchite – North Custodian
- 2) Approve the Lane Change for the following:
  - a. Kari Kreft from MA 10 to MA 20
- 3) Approve the contracts for the following WCA Employees:
  - a. 12 Month Employees
  - b. District Office Staff
  - c. Jon Moore, Elementary Dean of Students/Community Ed Director

- 4) Approve the hiring of the following:
  - a. William Holmes – Social Studies at Step 2 - \$43,178
  - b. Kathy Brunkow
- 5) Approve maternity leave for Shelby Arroyo beginning approx. September 18<sup>th</sup> for 12 weeks
- 6) Approve the DJ Contract with Jake Gehrke for graduation
- 7) Approve the hiring of Megan Holmes for the Wrap Around Program at \$20/hr
- 8) Approve VOYA as a vendor for ISA 403b plan
- 9) Acceptance of the following gifts:
  - a. Recess
    - a) Community Healthcare Auxiliary \$200
  - b. Kensington Playground
    - Individuals:
      - a) Brooke & Corey Knabe \$13.00
      - b) Todd & Amy Eystad \$25.00
      - c) Jan Gibson \$20.00
      - d) Janet Mahoney \$500.00
    - Groups/Businesses
      - e) Color Me Fun Playground Fundraiser \$920.39
      - f) Nora Evangelical Lutheran Church \$239.00
      - g) Ryan Svor Memorial Foundation \$2,000.00
      - h) Northern Metal Recycling \$145.60
      - i) Runestone Construction \$50.00
      - j) First Lutheran WELCA \$310.00
      - k) AgCountry Farm Credit Services \$5,000.00
      - l) Runestone Telecom Assoc \$500.00
      - m) Hoffman Fire Auxiliary \$500.00
      - n) Grant County Lions \$500.00
      - o) West Central Hunters for Habitat \$200.00
      - p) Runestone Auto Care \$100.00
  - c. Concussion & Bike Program
    - a) Elbow Lake Fire Relief Assn. \$1,000.00
  - d. Athletic Facilities
    - a) Elbow Lake Fire Relief Assn. \$1,000.00
  - e. FFA
    - a) Elbow Lake Fire Relief Assn. \$571.000

Motion by Sabolik, seconded by Biss, to approve the following unfinished business (MCU):

- 1) Second Reading of the following policy:
  - a. Policy #534 – Unpaid Meal Charges

New Business:

- 1) First Reading of the following policies:
  - a. Policy #427 – Workload Limits for Certain Special Education Teachers
  - b. Policy #506 – Student Discipline
  - c. Policy #506 Form - Notice of Suspension
  - d. Policy #514 – Bullying Prohibition Policy
- 2) Motion by Meidl, seconded by Nessman, to approve the Strategic Planning with Teamwork's International for up to \$10,000.00. MCU
- 3) Motion by Christenson, seconded by Sabolik, to approve the addition of adding 4 Staff Development early out days to the school calendar (school would dismiss at 1:45). The days would be Oct. 18<sup>th</sup>, Dec. 13<sup>th</sup>, Feb. 28<sup>th</sup>, and May 2<sup>nd</sup>. MCU

- 4) Motion by Christenson, seconded by Nessman, to approve the repaving of the WCA South parking lot with Riley Brothers Construction for \$13,490.00. MCU
- 5) Motion by Nessman, seconded by Sabolik, to approve the replacement of the wrestling room door with Alex Glass & Glazing for \$1,305. MCU
- 6) No propane bids were received – bid requests will be resent
- 7) Motion by Sabolik, seconded by Biss, to approve the dairy bid with Food Services of America for the 2017-18 school year. MCU
- 8) Motion by Nessman, seconded by Biss, to approve the bread product bid with Lakes Country Service Coop for the 2017-18 school year. MCU
- 9) Motion by Biss, seconded by Nessman, to approve the Long Term Facility Maintenance 10-yr Expenditure Plan. MCU
- 10) Motion by Meidl, seconded by Sabolik, to approve the MSBA membership dues for the 2017-18 school year t \$4,342. MCU
- 11) Motion by Sabolik, seconded by Nessman, to approve the Lakes Country Service Coop Health & Safety Service Contract for the 2017-18, 2018-19, 2019-20 school years in the amount of \$30,192. MCU

Motion by Nessman, seconded by Biss, to adjourn at 7:24 pm. MCU

Chuck Meidl, Clerk/Treasurer